



GUIDELINES FOR REMOTE ACCESS Off-Campus Gateway of Library Digital Resources

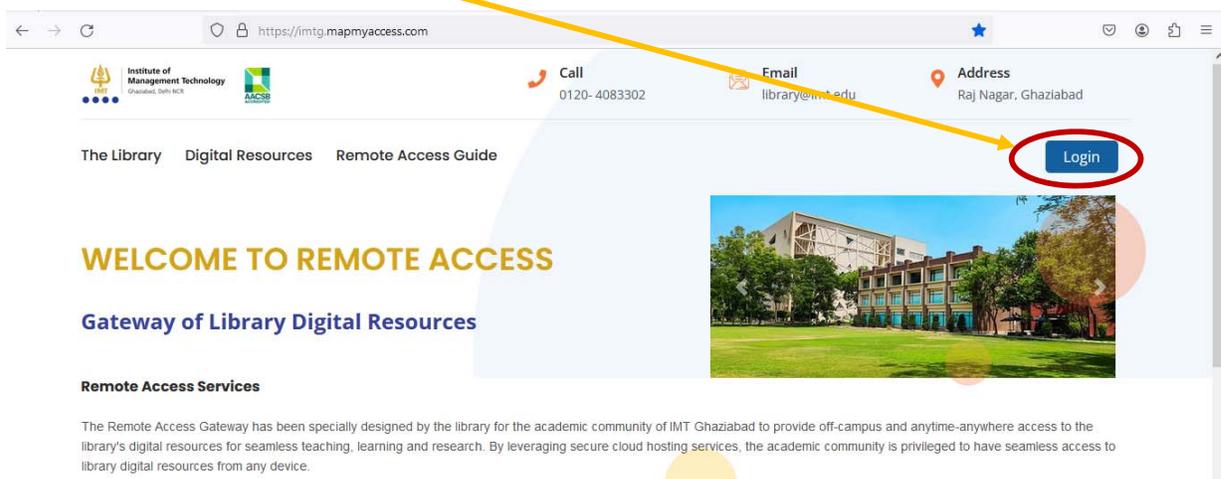
Access to Digital Resources of IMTG Library is available through Remote Access (i.e., Off-Campus access). The Remote Access Services is available for the current IMT Ghaziabad Community only (i.e., faculty and students). **Please follow the steps below to access remote access.**

1. Click on Library Portal: <https://www.imt.edu/library>

2. Click on 'Remote Access': <https://imtg.mapmyaccess.com>

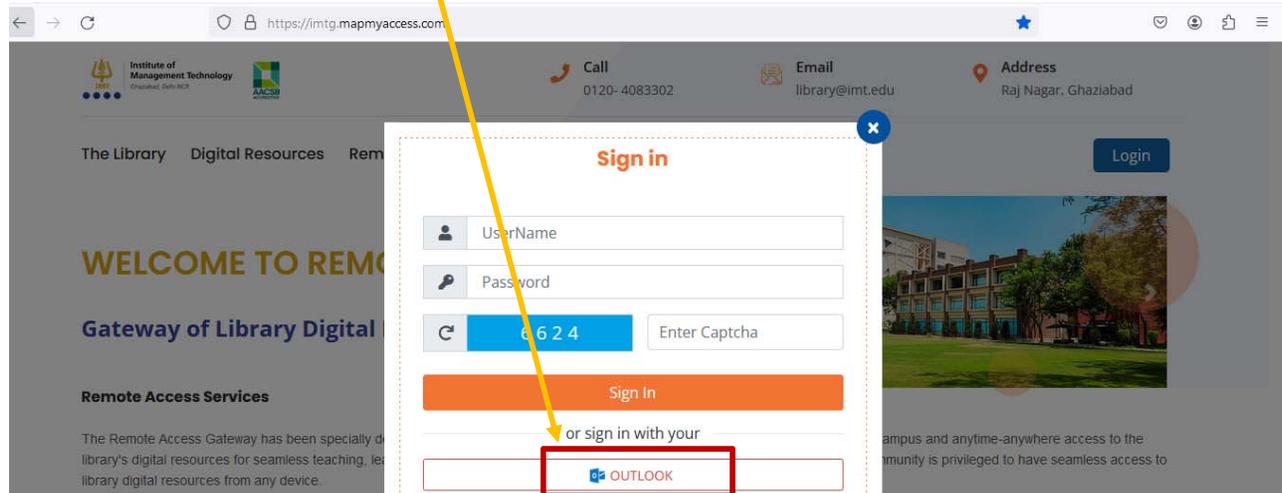


3. Click for Login



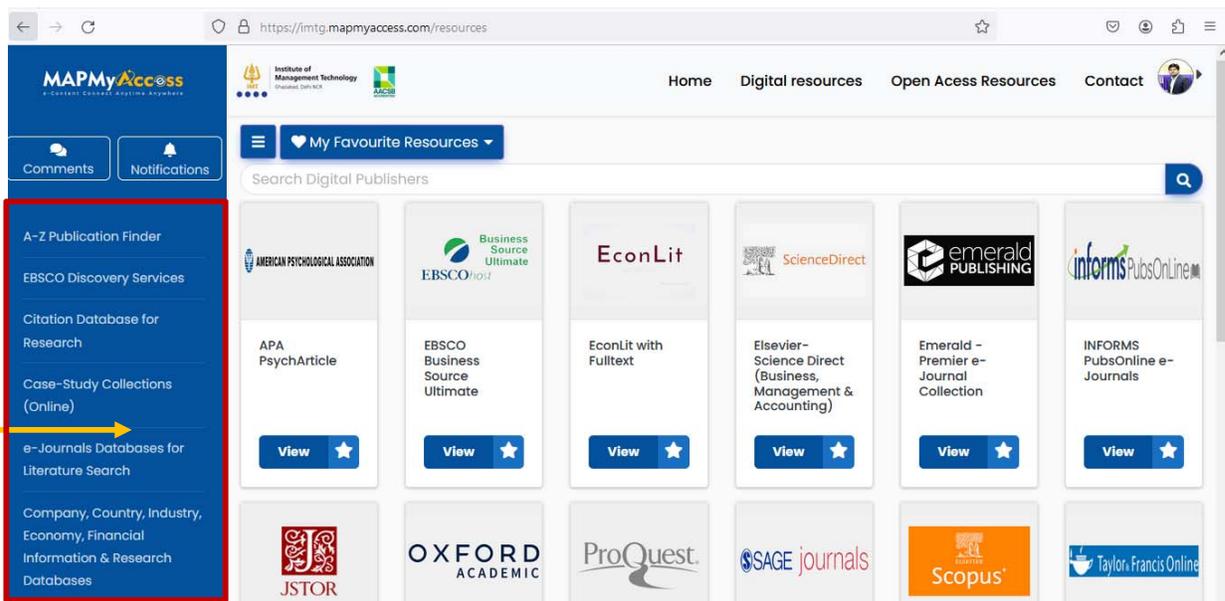
4. Click on 'OUTLOOK'

5. Use your official e-mail Id and password of IMT Ghaziabad
(xxxxxxx@imt.edu OR xxxxxx @imt.ac.in)



6. After Sign-in, the category-wise listing of online databases will have Appeared to Access

- You can access category-wise subscribed online databases, including e-journals Databases, Company, Industry, Financial Information Databases, Country Research Databases, and more.
- To access a specific database, you need to select the database category first. For instance, if you want to access e-journals Databases, click on the relevant tab. Once you click on the tab, the complete list of subscribed databases will appear. Select the particular subscribed e-journal database you wish to access and click on it to proceed.



7. Important Instructions:

MONITORING OF REMOTE ACCESS

Access/Usage of Online Databases via Remote Access will be strictly monitored. Do not share your official User ID and Password with anyone. Your ID, IP, and access will be tracked; please avoid Sign-In into remote access with multiple locations; any suspicious access or misuse will result in revoking your remote access.

LICENSING RESTRICTIONS

Online databases listed on the IMT Ghaziabad Library website and remote access web pages are restricted by copyrights and license agreements to members of the IMT Ghaziabad community. They are only for research, teaching, and private study. Commercial use, systematic downloading, copying or distributing of information is prohibited. The users are requested to comply strictly with the licensing terms. The library may terminate the library access to users who are found to have repeatedly infringed the copyright of others.

If you have any QUERY regarding the use of DIGITAL RESOURCES on-campus or off-campus, please contact us at:

**THE HEAD-LIBRARY
INSTITUTE OF MANAGEMENT TECHNOLOGY
RAJ NAGAR, GHAZIABAD
TEL. 0120-4083302
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